Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 10

## Meeting Details

|  |  |
| --- | --- |
| Date: | 10/09/2020 |
| Venue: | Microsoft Teams |
| Attendees: | David Blanch  Nam Le  Rodrigo Miguel Rojas  Reza Soltanpoor  Winston . |
| Apologies: | N/A |

## Information / Decisions

|  |  |
| --- | --- |
| No. | Item |
|  | No lab progress marks |
|  | Making sure sprint 1 has been implemented and ready to be delivered |
|  | Checking if starting implementation has been made for the front end and back end for sprint 2 |
|  |  |
|  |  |

## Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Item | Who | By |
| 1 | Start working on sprint 2 implementation of back end | Nam Le | 21/09/2020 |
| 2 | Start working on sprint 2 implementation of back end | David | 21/09/2020 |
| 3 | Start working on sprint 2 implementation of front end | Winston | 21/09/2020 |
| 4 | Start working on sprint 2 implementation of front end | Rodrigo | 21/09/2020 |
|  |  |  |  |